



MILITARY VACANCY ANNOUNCEMENT



ANNOUNCEMENT NUMBER: MVA HQ ORANG 26-004

Open Date:	28-Sep-2026	Close Date:	13-Nov-2026
Unit:	Headquarters ORANG, 230 Geer Drive Dr, Salem, Oregon 97309-5047		
Position Title:	HQ ORANG Public Affairs Officer		
AFSCs:	35P3/4		
Grade:	O1-O4 (may apply)		
Status:	Drill-Status Guardsman		
Cross-Train:	Yes		

Who May Apply:

Current on-board members of the Oregon Air National Guard
Members eligible to join the Oregon Air National Guard

How to Apply:

Application package will consist of a resume detailing your experience, military and civilian education; a record review RIP (from vMPF) w/in 90 days; Official Air Force Biography; most recent OPB; and a copy of current Physical Fitness Assessment.

Email Packages to:

Lt Col Mellissa Handzel, mellissa.handzel.1@us.af.mil

DUTIES AND RESPONSIBILITIES

This position is assigned to the Headquarters Oregon Air National Guard.

Delivers candid and timely communication counsel and guidance to Air National Guard leaders on the communication and public perception implications of key decisions, policies, and operations and their potential impact on mission success. Participates in the development of plans and policies and monitors operations to assure consideration of such implications. Researches, plans, executes, and assesses communication strategies and activities. Ensures all public affairs efforts adhere to applicable federal law, DOD principles governing the release of information, and Air Force/ Air National Guard policies. Advocates for and manages funds, manpower, training, and equipment to effectively execute public affairs operations to support the mission. Ensures a free flow of releasable information to the news media. Establishes and maintains relationships with news media representatives, facilitates media access, prepares Air Force subject matter experts for media interviews, and evaluates media coverage.

Promotes public knowledge and understanding of Air National Guard missions, organizations, and capabilities. Fosters coordination, cooperation, and mutual appreciation between the Air National Guard, local communities, state and federal agencies, and DOD/interagency components. Evaluates requests for Air National Guard support to public events and coordinates appropriate participation to achieve the commander's communication objectives. Manages environmental public affairs issues and events and ensures legal mandates for community involvement are met. Assists Air National Guard recruiting efforts. Advises on capabilities, employment, and limitations of National Guard bands and their use in achieving strategic effects based on the commander's priorities, initiatives, and intent.

Establishes the means to link Airmen and their leaders through a robust command information program. Advises about content, propriety, timing, and relative importance of information for internal release through all available means. Contributes to the morale, readiness, productivity, and retention typical of a well-informed force. Plans for and manages visual information requirements and directs the centralized collection, management, and distribution of imagery for planning, operational, documentation, public affairs, and historical use. Plans for, directs, and leads Airmen in the visual documentation of exercises and combat, contingency, and peacetime operations.

This opportunity directly supports the mission and members assigned to HQ ORANG in Salem, OR. Open to consider scheduling drills that optimize member travel time and unit's mission needs.

Other duties as assigned.

E-Mail Subject Line should be the Announcement Number and Last Name (Example: MVA26-001 - Doe)

All documents should be consolidated into a SINGLE PDF, in the order listed above

- File Name will be: Announcement number and Last Name (Example: MVA26-002 - Doe)
- Do not use the Portfolio feature
- Limit file size to less than 5MB